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## OBJECTIVE

A contract position performing project management, or web development for a business that requires my services.

## WORK EXPERIENCE

November 2002 - present: Contractor/Entrepreneur

Presently, I am contracting with various clients around the Puget Sound region performing Web development. HTML, User Interface Design, Web Design and Information Architecture are the main staple of work. Currently exploring various business opportunities as well.

August 1999 – August 2002: Project Manager/Senior Project Manager, Peak Systems, Inc.

Lead Project Manager for the Web development team assigned to Qwest Communications, specifically [www.qwest.com](http://www.qwest.com). The team built, maintained and improved high-profile Web properties for client, serving hundreds of thousands of visitors daily. Worked closely with multiple clients, across multiple business groups to implement key Internet initiatives. Duties included staffing, personnel and resource management, proposal writing, quality control, client relations and billing. Accustomed to producing a quality product under high stress, and on tight timelines.

February 99 - August 99: Web Builder/Project Manager, U S WEST Creative Services

HTML Production & Layout Design/Graphic Production for U S WEST corporate site as well as U S WEST Intranet/Extranet clients. Contributed to fast-paced, time-sensitive web project environment and worked closely with producers, graphic artists and programmers to ensure quality work. Company went private, becoming Peak Systems.

November 98 - February 99: HTML Production/Graphic Production, Cole & Weber Advertising

Served as sole HTML programmer for redesign of the Nestlé corporate Web site. Production level graphic work minor programming tasks were required. I worked closely with the Art director to allow for seamless transition of screen art.

September 98 - October 98: HTML Production, Microsoft Corporation

Responsible for editing templates, HTML documents, during the final stage of a release of the Sidewalk.com web site. Cleaned up HTML and proofed web pages for consistency of layout and typography. I worked in association with the producer, production staff, and programmers.

June 97 - Dec 99: Owner, Chain Reaction Media LLC.

Designed, built, and implemented Web sites. Performed in a public relations capacity, working closely with clients and vendors to secure and perform business. Responsibilities also included running the business, accounting tasks, preparing legal documents such as contracts and disclaimers, and networking with local business owners.

November 1987 - April 1996: Commercial Fisherman, Assorted Fishing Companies

Responsible for working long strenuous hours in a self-starting team environment. Performed various labor-intensive tasks onboard floating fish processors in the Bering Sea, Alaska.

1984 - 1987: Operations Dispatcher, Marine Exchange of Puget Sound

Worked closely with Seattle shipping companies, US Coast Guard, US Dept. of Agriculture, Tug & Barge outfits, and US Customs and Immigration to coordinate deep draft shipping vessel traffic in and out of the Puget Sound. Operated 100 button call directory, Telex, Fax and UHF/VHF/SSB radio while performing dispatching duties.

## EDUCATION

2003: BrainBench.com Certifications

MS Excel 2000, HTML 4.0, Customer Service & Help Desk, Math Fundamentals, E-commerce Technologies, Office Management, Telephone Etiquette, Web Development Concepts, English Vocabulary, Spelling U.S.

2001: Client Management Seminar Series by Charlie Skuba

1996-97: North Seattle Community College, Multimedia Technology Certificate Program

1985-86: Washington State University, Language and Economics

## SOFTWARE SKILLS

Proficient: Dreamweaver MX, Photoshop, Word, Excel, Project, PowerPoint, ImageReady FTP Software, Telnet/SSH, Compression software, Homesite, Quickbooks, Simply 3D2, TextPad.

Familiar:

Cold Fusion, XHTML, Authorware, NetKey, Vignette Story Server, JavaScript, Unix, XML, Acrobat, Pagemaker, 3DFX, WordPerfect. Exposure to XHTML, Cold Fusion, ASP, PERL & PHP.